

Dear Customer/Dealer

IMT Srl, the **Data Controller**, hereby informs you regarding the purposes and methods of processing personal data, in accordance with the applicable national law 196/2003 and the European Privacy Regulation no. 679/2016 ("GDPR").

a) Type of data processed

IMT Srl uses the following NON-SENSITIVE data¹:

- Business name and personal data VAT, telephone, mail)
- Names and telephone numbers Contact persons Offices / areas

¹ Sensitive data are considered (art.9 GDPR): personal data revealing racial or ethnic origin, political opinions, religious or philosophical convictions, or union membership, as well as genetic data, biometric data intended to uniquely identify a natural person, data related to the health or to the sexual life or sexual orientation of the person.

b) Who has access to the data?

Personal Data will be processed using manual, computerized or telematic tools, suitable for guaranteeing security and confidentiality and will be carried out by the Company staff of IMT Srl duly trained. The data in our possession will be processed by our Offices, namely:

- Export Department to carry out all activities related to requests for quotes of new machines
- Administration Department for all mandatory administrative, accounting, statutory and tax obligations
- After-Sales Assistance Office to agree on times and methods of assistance interventions as well

c) IMT reserved area - Use and maintenance manuals - Spare parts manuals

IMT Srl has prepared for each Dealer an area accessible in ftp mode to download manuals for machine use and maintenance, spare parts manuals; access to this area is allowed only to Dealers authorized by IMT with credentials issued by our Technical Department.

d) Data provided to Third Parties - Marketing Activities, Surveys and / or Market Research

The data concerning you are **not** provided to third parties, with the exception of data available on our company website www.imtspa.com as IMT dealers of our products. If requested by control bodies, such as the Judicial Authority and the Internal Revenue Agency, the data will be made available to them.

Surveys and / or market surveys to measure satisfaction of products sold and after-sales service, are **not** carried out by IMT Srl through outside companies. No marketing activities are carried out through advertisements in News Letters Systems or similar.

e) Data storage period

The data storage period will take place in view of reducing storage time to a minimum i.e.:

- Contractual data (e.g. IMT Srl offer and your order) will be kept for a minimum period of 10 years in order to allow us to manage in an appropriate manner the relationship established with you and to be able to respond to any disputes.
- Administrative / accounting data for a minimum period of 10 years in compliance with the current tax norms and regulations
- Data relating to technical interventions carried out for a maximum period of 5 years.

f) Profiling

IMT Srl does not perform any profiling activity².

² Article 4 of the GDPR defines profiling as "any form of automated processing of personal data consisting of the use of such personal data to evaluate certain personal aspects relating to a natural person, in particular to analyze or predict aspects of professional performance, the economic situation, health, personal preferences, interests, reliability, behavior, location or movement of that natural person".

g) Rights of the interested party

- We inform you that you will be able to exercise your rights as per Applicable Regulations including, but not limited to: the right to access their Personal Data (and to know the origin, the purposes and purposes of the processing, the data of the subjects to whom they are communicated, the storage period of the data or the criteria necessary to determine it)
- to request the correction, the cancellation ("oblivion"), if no longer necessary; incomplete, erroneous or collected in violation of the law
- to request that the treatment be limited to a part of the information concerning you but always with a view of enabling IMT Srl to properly manage the employment relationship established with you.

For any needs and clarifications you can contact our Sales Department.